



St Joseph's College Toowoomba

Phone (07) 4631 8500 Email office@sjc.qld.edu.au Office 81 Crown Street, Toowoomba QLD 4350
www.sjc.qld.edu.au

St Joseph's College Bus Code of Conduct

Purpose

St Joseph's College is committed to ensuring that all students travel safely to and from school. While using bus transport, students represent the College and are expected to uphold its values of respect, compassion, dignity and endeavour and care for others.

This Code of Conduct outlines the expectations for students using both public and College-arranged bus services.

Scope

This Code applies to all St Joseph's College students:

- Travelling to and from school on buses
- Using any College-arranged transport service
- When wearing the College uniform or otherwise identifiable as a St Joseph's College student

At all times, students are expected to follow directions from the bus driver and comply with this Code of Conduct.

Expectations for Safe Travel

Students must:

- Follow all directions given by the bus driver immediately and respectfully
- Remain seated while the bus is in motion
- Wear a seatbelt at all times, where fitted
- Keep aisles and exits clear, with bags stored safely under seats
- Board and disembark in an orderly and safe manner
- Wait a safe distance from the roadside until the bus has stopped
- Cross roads safely and only when it is clear to do so after disembarking
- While waiting at bus stops, students must behave safely and respectfully by remaining well clear of the roadside, waiting in an orderly manner, and following all road safety expectations

Behaviour Expectations

Students are expected to act in a manner that reflects positively on the College and ensures a safe environment for all passengers.

Students must:

- Treat the driver, members of the public and other students with respect
- Use appropriate language and behaviour at all times
- Respect personal space and property of others



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- Offer seats to adults when travelling on public transport where required
- Remain within their assigned space and not occupy more than one seat when others are standing
- Refrain from eating or drinking on the bus unless permitted

The following behaviours are not permitted:

- Bullying, harassment or intimidation of any kind
- Physical aggression or unsafe conduct
- Throwing objects or interfering with bus equipment
- Standing, moving around unnecessarily, or leaning out of windows
- Taking photos or video recordings of others without consent

Student Leadership

Senior students are encouraged to model positive behaviour and contribute to a respectful and safe environment by:

- Demonstrating appropriate conduct
- Supporting younger students where appropriate
- Reporting concerns to the bus driver or College staff

Senior students are not responsible for supervision but are expected to act as positive role models.

Reporting Concerns

Students have a responsibility to seek help if they experience or witness unsafe behaviour, including bullying.

Concerns can be reported to:

- The bus driver
- Head of House
- Assistant Principal - Student Engagement
- Any College staff member

All reports will be managed in line with St Joseph's College Student Engagement Guidelines and wellbeing processes.

Behaviour Management and Consequences

When travelling on buses, students are subject to the expectations of the College. Behaviour concerns will be managed in accordance with the College's Student Engagement procedures.

Consequences may include:

- Warnings and restorative conversations
- Parent or caregiver contact



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- Temporary suspension from bus travel
- Ongoing removal from the bus service in serious or repeated cases

Where a student is suspended from the bus service, families will be responsible for alternative travel arrangements. There will not be a refund of the paid bus levy paid for the term.

Students may also be held financially responsible for any damage caused to the bus or to the property of others.

Parent and Caregiver Responsibilities

Parents and caregivers play an important role in supporting safe transport to and from school. This includes:

- Reinforcing expectations outlined in this Code of Conduct
- Supporting the College in addressing behaviour concerns
- Making alternative arrangements if a student is unable to access the bus service
- Communicating any safety concerns to the College in a timely manner
- Ensuring Bus Levy is paid

Uniform and Representation

Students must wear the correct College uniform when travelling to and from school. Students are expected to uphold all College expectations, at all times. Behaviour which brings the College into disrepute will be dealt with in accordance with the College Student Engagement Guidelines.

Commitment to Safety and Respect

The safety of all passengers is the College's highest priority. Students who use bus transport must contribute to a safe, respectful and orderly environment so that all members of the community can travel confidently.

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